

AGENDA  
ELK GROVE UNIFIED SCHOOL DISTRICT  
Regular Meeting of the Board of Education  
Board Room, Education Center  
9510 Elk Grove-Florin Road  
Elk Grove, CA 95624  
January 17, 2012  
Closed Session – 6:00 p.m.  
Regular Session – 7:00 p.m.

Item

Time – Approximate

Public Comment on Items on Agenda or Not on the Agenda

**NOTICE**

Cards are available at the table just outside of the Board Room for anyone who wishes to address the Board. If you wish to address the Board, complete a card and hand it to a staff member at the table to the left as you enter the Board Room. Please be sure to complete the card indicating whether the matter you wish to address is on the agenda or not on the agenda. If the matter is on the agenda, we will assume you wish to speak when it comes time to address that item on the agenda and will hold your card until then. Presentations will be limited to a maximum of three (3) minutes, with a total of thirty (30) minutes designated for public comment on an item. Time limitations are at the discretion of the President of the Board of Trustees.

**CLOSED SESSION – 6:00 p.m.**

- |    |   |            |
|----|---|------------|
| I. | Public Employee Discipline/Dismissal/Release  | 10 Minutes |
| 2. | Conference with Labor Negotiators   | 45 Minutes |
|    | Agency designated representatives: Glen De Graw, Richard Fagan,<br>Steven M. Ladd, Karen Rezendes |            |
|    | Employee Organizations: All Elk Grove Unified School District<br>Bargaining Units                 |            |

**REGULAR MEETING - 7:00 p.m.**

- |       |  |            |
|-------|--|------------|
| I.    | Pledge of Allegiance   | 5 Minutes  |
| II.   | Presentations/Recognitions   |            |
|       | 3. High School Student Representative Reports – Elk Grove,<br>William Daylor, and Valley | 15 Minutes |
|       | 4. Student Recognition for Heroism   | 5 Minutes  |
|       | 5. Recognition of Kaiser for “Get Moving Grant”  | 5 Minutes  |
|       | 6. Internet Safety Challenge Recognition   | 5 Minutes  |
| III.  | Budget Update  |            |
|       | 7. Governor’s Budget Update  | 20 Minutes |
| IV.   | Bargaining Units   |            |
| V.    | Reports  |            |
| VI.   | Student Expulsion Recommendations  |            |
|       | 8. Requests for Student Expulsions   | 5 Minutes  |
|       | 9. Requests for Return from Student Expulsions   | 5 Minutes  |
| VII.  | Board Member Reports   |            |
| VIII. | Public Comment   |            |

AGENDA  
ELK GROVE UNIFIED SCHOOL DISTRICT  
Regular Meeting of the Board of Education  
January 17, 2012

Page 2

<u>Item</u>	<u>Time – Approximate</u>
IX. Public Hearing, Discussion and/or Action Items	
10. Charter Petition	10 Minutes
X. Discussion Items	
11. 2012-13 Open Enrollment Recommendation	10 Minutes
XI. Action Items	
12. African American History Month Resolution	5 Minutes
13. Career Technical Education Month Resolution	5 Minutes
XII. Consent Agenda – Action	5 Minutes
14. Approval of Minutes	
15. Personnel Actions	
16. Approval of Purchase Order History	
17. Warrant Register Approval	
18. Disposal of Obsolete/Surplus Property	
19. Establishment of School Checking Account – C. W. Dillard Elementary School	
20. Change to Dental Claims Processing Fee Rate	
21. Williams Act Quarterly Report Notification	
22. Out-of-State Field Trips Approval	
23. 2011 Portable Classrooms at Various Sites, Amendment #3 to Lease Leaseback (LLB) Contract with Bobo Construction, Inc.	
24. 2011 Portable Classrooms at Various Sites, Acceptance and Notice of Completion	
.XIII. Action Items	
25. Discussion and Action on Items Removed From Consent Agenda	5 Minutes
XIV. Information Items	
26. Other Items from the Floor	5 Minutes
27. Items for Future Agendas	5 Minutes
XV. Adjournment	

**AMERICAN WITH DISABILITIES COMPLIANCE NOTICE**

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Arlene Hein, at (916) 686-7700. Notification of at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

**DOCUMENT AVAILABILITY**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in District office located at 9510 Elk Grove-Florin Road, Elk Grove, CA during normal business hours.

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 4

Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: January 17, 2012

Subject:

Student Recognition for Heroism

Division:

PreK-6 Education

Action Requested:

The Board of Education is asked to commend and present an award of recognition to Ramitesh and Ronitesh Kumar for their positive actions which epitomize the caring and communal spirit that makes Elk Grove students exceptional.

Discussion:


In early November, Mr. DinhThon, the night custodian at Prairie Elementary was removing the traffic cones from the bus lane near the street at Prairie Elementary. As he stepped off the golf cart for a few seconds to retrieve the cones, two middle school students approached him. One verbally distracted and harassed the custodian while the other boy hopped in the golf cart and started driving it away.

Two brothers, Ramitesh and Ronitesh Kumar (former students from Prairie Elementary and Samuel Jackman Middle, and now Valley High School) observed the commotion. As the middle school students attempted to escape, the Kumar brothers stepped in to assist the custodian. One of the brothers was able to stop one of the middle school students from escaping while the other brother ran after the second middle school student who managed to run away. The vice principal, Laura Anderson, arrived on the scene and overheard the Kumar brothers telling the student who been caught that it was wrong to steal, and that he could have been expelled for his actions. The custodian was very happy and told the administrators that the boys were his heroes.

At a student body assembly on November 17<sup>th</sup>, Principal Fawzia Keval, staff and students of Prairie Elementary recognized Ramitesh and Ronitesh Kumar for their heroic actions. The principals and vice principals from Samuel Jackman Middle School and Valley High School also were in attendance to acknowledge the students for their good deed.

The actions taken by Ramitesh and Ronitesh are to be applauded. We ask the Board of Education to recognize these outstanding examples of the fine young citizens and future leaders that Elk Grove Unified School District is proud to call their own.

Financial Summary

Prepared By: Donna M. Cherry 

Division Approval: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Superintendent Approval: 

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date January 17, 2012

**Subject:**

Kaiser Permanente's GET MOVING EGUSD! Program

Division: Communications

**Action Requested:** The Board is asked to recognize Kaiser Permanente for their generous donation of \$32,000 for \$1,000 mini-grants for 32 EGUSD schools to support physical activity at school.

**Discussion:** The Elk Grove Unified School District has long enjoyed a strong relationship with Kaiser Permanente. Over the past decade, Kaiser Permanente has donated over \$500,000 to programs that benefit EGUSD students. EGUSD Superintendent Steven M. Ladd, Ed.D. accepted the grants during the grand opening celebration of Kaiser Permanente's new Promenade Medical Offices on November 11, 2011. Originally, Kaiser Permanente planned to award 25 \$1,000 grants to schools selected through an application process. However, after reviewing the applications from the 32 schools that applied for funding, Kaiser Permanente generously decided to fund all 32 projects. The following schools were awarded grants:

**Elementary Schools:**

Maeola Beitzel Elementary School	Arthur C. Butler Elementary School	Raymond Case Elementary School
Cosumnes River Elementary School	Elitha Donner Elementary School	John Ehrhardt Elementary School
Elliott Ranch Elementary School	Ellen Feickert Elementary School	Foulks Ranch Elementary School
Franklin Elementary School	Roy Herburger Elementary School	Isabelle Jackson Elementary School
Herman Leimbach Elementary School	Florence Markofer Elementary School	James McKee Elementary School
Barbara Comstock Morse Elementary School	Pleasant Grove Elementary School	Sierra Enterprise Elementary School
Stone Lake Elementary School	Sunrise Elementary School	Mary Tsukamoto Elementary School
Irene B. West Elementary School		

**Middle Schools:**

Katherine L. Albani Middle School	Edward Harris, Jr. Middle School	Samuel Jackman Middle School
Toby Johnson Middle School	Elizabeth Pinkerton Middle School	

**High Schools:**

Florin High School	Monterey Trail High School	Pleasant Grove High School
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**Alternative Schools:**

Las Flores High School	Rio Cazadero High School
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**Financial Summary:** N/APrepared By: Elizabeth Graswich *EG*

Division Approval: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D. *SL*

**Board Agenda Item**Meeting Date January 17, 2012

**Subject:**  
The EGUSD Internet Safety Challenge

**Division:** Communications

**Action Requested:** The Board is asked to acknowledge the 14 elementary schools that reached 100 percent participation on the first EGUSD Internet Safety Challenge and present prizes to the four schools that were randomly selected.

**Discussion:**

In 2010-2011 EGUSD implemented Board adopted Internet Safety curriculum at all elementary schools. As part of this program, in the fall of 2011 EGUSD launched its first Internet Safety Challenge. Students in grades 3 through 6 were invited to take an online quiz to assess their knowledge of Internet safety and digital citizenship skills.

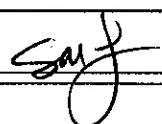
As part of this program, EGUSD will designate those schools that reached 100 percent participation as EGUSD Internet Safety Challenge Schools. Each of these schools will receive a special logo that can be placed on their website to show their community that they have met the challenge. The following 14 schools will receive the logo and designation: C.W. Dillard, Elitha Donner, John Ehrhardt, Elk Grove, Franklin, Arlene Hein, Florence Markofer, James McKee, Pleasant Grove, David Reese, John Reith, Stone Lake, Mary Tsukamoto and Union House.

From these 14 schools, four names were randomly drawn for the four prizes that have been donated to support the promotion of Internet Safety in our schools. These four schools – Elk Grove, C.W. Dillard, Arlene Hein and Stone Lake – will be presented with a handheld video camera to use for their programs.

**Financial Summary:**Prepared By: Elizabeth Graswich

Division Approval: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, ED.D.

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 7  
Supplement No. \_\_\_\_\_  
Meeting Date: January 17, 2012

## Board Agenda Item

**Subject:**

GOVERNOR'S BUDGET UPDATE

**Department:**

Finance & School Support

**Action Requested:**

The Board is asked to receive a report on the 2012-13 Governor's January Budget proposal.

**Discussion:**


The attached report outlines the 2012-13 Governor's January Budget proposal.

Attachment to follow.

**Financial Summary:**


Prepared By: Shannon Stenroos

Division Approval:

Rich Fagan 

Prepared By: Carrie Hargis

Superintendent Approval:


Steven M. Ladd, Ed.D. 

Elk Grove Unified School District  
Finance & School Support

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**GOVERNOR'S  
2012-13  
BUDGET PROPOSAL**

Presented to the Board of Education  
January 17, 2012

 *Presented by:*  
*Rich Fagan, Associate Superintendent*  
*Finance & School Support*

Board of Education Meeting  
January 17, 2012  
Agenda Item No. 7  
Attachment

**Overview of the 2012-13  
Governor's Proposed Budget**

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- National and State Economy
- State Revenue
- Proposition 98
- 2012-13 Education Budget Proposals
- Risks
- History of Funding and Budget Balancing
- Next Steps

1

## National Economy <sup>1</sup>

- The U.S. economy has finally begun to show signs of a sustained recovery, and concerns about a double-dip recession seem to be fading
- The Governor's Budget describes the national economy as a "slow, steady economic expansion" with more encouraging signs emerging in recent months
- U.S. unemployment rate has dropped from 9.2% in June 2011 to 8.6% in November 2011
- The greatest risk to U.S. recovery continues to be the European debt crisis
  - A number of nations are still striving to reduce their level of deficit spending

<sup>1</sup>Source: School Services of Ca, Inc. © "Governor's Proposal for the 2012-13 State Budget and Education." The Fiscal Report Date posted: January 5, 2012.

2

## State Economy <sup>1</sup>

- Governor's Budget acknowledges that the fate of California is largely tied to the national economy
- Anticipation of strong growth in some sectors, such as technology and professional services will be held back by the continuing drag of the housing market
- State's unemployment outlook is expected to improve in the coming years
  - However, unemployment rate will remain one of the highest in the nation, at 11.7% projected in 2013

<sup>1</sup>Source: School Services of Ca, Inc. © "Governor's Proposal for the 2012-13 State Budget and Education." The Fiscal Report Date posted: January 5, 2012.

3



## State Revenues <sup>1</sup>

- Governor's Budget includes a ballot initiative to increase state income tax and state sales tax, subject to voter approval in November 2012
  - o Temporarily increase state sales tax by 1/2 percent until the end of 2016
  - o Temporarily increase personal income tax for the state's top earners by up to 2% until the end of 2016
- Absent the tax \$3 billion baseline revenue growth projected
- Temporary tax increase would generate \$6.9 billion in new revenues annually to the State from 2013-2016
  - ✦ About \$2.3 billion of this gain would be counted in 2011-12
- In addition, budget assumes about \$1.5 billion from other revenue sources (payment delays & fee increases)

<sup>1</sup>Source: School Services of Co, Inc. © "Governor's Proposal for the 2012-13 State Budget and Education." *The Fiscal Report* Date posted: January 5, 2012.

4

## Proposition 98

- Ballot initiative approved by voters
  - o Proposition 98 guarantee estimated at \$48.3 billion for 2011-12
    - ✦ This is \$661 million above the \$47.6 billion level forecast in the 2011-12 Adopted Budget
    - ✦ Budget assumes these funds would be appropriated as "settle-up" funding after 2012-13
  - o The Proposition 98 guarantee for 2012-13 is estimated at \$52.5 billion
    - ✦ Proposal to use \$2.2 billion to buy down current cash deferrals
    - ✦ Effective funding to Proposition 98 would be \$50.3 billion
- Ballot initiative NOT approved by voters
  - o The Proposition 98 guarantee for 2012-13 is estimated at \$50.4 billion
    - ✦ Proposal to use \$2.6 billion to pay bond debt payments
    - ✦ Effective funding to Proposition 98 would be \$47.8 billion

5

## 2012-13 Education Budget Proposals



- Elimination of Home to School Transportation Funding
- Consolidation of most state categorical funds to a single per student funding stream
  - Includes current Tier III Flexed Programs
  - Five year phase in at 20% per year
  - Rate is determined by district's percent of Free & Reduced Lunch and English Language Learners
- Funding for Optional Transitional Kindergarten Program
- Mandated Cost Reimbursement Reform
  - Eliminates nearly half of existing mandates
  - Remaining mandates would be funded using a block grant structure that encourages districts to continue performing mandates

## 2012-13 Education Budget Proposals

continued



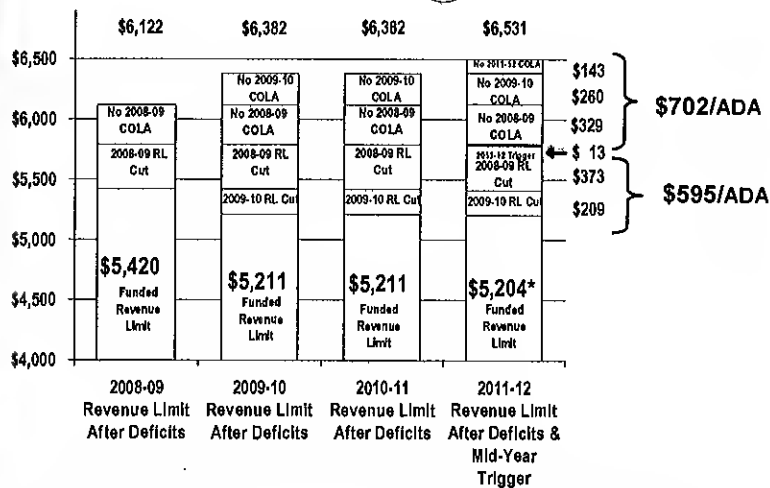
- Special Education growth funding of \$12.3 million
- Deferred Maintenance Funding of \$250.8 million with no match requirements by districts
- Child Care Funding
  - Reduction of subsidized child care slots, reimbursement rates and elimination of COLA
- Child Nutrition Program growth and additional fresh fruit and vegetable funding of \$57.2 million and \$2 million respectively
- Elimination of Redevelopment Agencies

## Risks to the State Budget Proposal

- Districts will need to plan for both eventualities until the fate of the tax ballot initiative is determined
- Too many ballot measures could defeat Governor's ballot initiative
- Court challenges could thwart full implementation
- Unstable national and world economics
  - European Debt Crisis
- Equitable funding formula for single stream categoricals

8

## Historical Funding per ADA



\*Amount reflects mid-year trigger reduction of 0.25%, but does not account for 50% Transportation funding reduction also implemented as part of mid-year trigger reductions.

9

## History of Budget Balancing



### Running Total

- 2008/09      Revenue limit on-going reduction of      **\$22 million**  
                      \$373/ADA or \$22 million

Fund Balance and use of categorical flexibility options
- 2009/10      Revenue limit on-going reduction of      **\$56 million**  
                      \$209/ADA or \$12 million;  
                      \$34 million cumulative

American Recovery & Reinvestment Act (ARRA) one-time funds

10

## History of Budget Balancing



continued

### Running Total

- 2010/11      Revenue limit reductions of \$373 &      **\$90 million**  
                      \$209/ADA continue; or \$34 million  
                      continues

Budget reductions and employee group concessions
- 2011/12      Revenue limit reductions of \$373 &      **\$125 million**  
                      \$209/ADA continue plus \$13/ADA  
                      mid-year trigger reduction; or \$35 million  
                      continues

Flat funding & classified budget reductions and employee group concessions

11

## Next Steps



2012-13 Governor's Budget Proposal – Impact to Elk Grove USD	February 2012
2011-12 Second Interim Financial Report	March 2012
2012-13 May Revise	May 2012
2012-13 Elk Grove USD – Adopted Budget	June 2012
2012-13 State Adopted budget	?

Agenda Item No: 8**Board Agenda Item**

Supplement No. : \_\_\_\_\_

Meeting Date: 1/17/2012**Subject:**Department: Student Support & Health Services

Request for Student Expulsions

**Action Requested:**

The Board of Education is requested to approve the Hearing Panel's recommendations regarding student expulsions.

**Discussion:**

Four (4) students were recommended for expulsion. During the Extension of Suspension meetings, two families and schools agreed to Stipulated Expulsions. Expulsion hearings were held for two (2) students and the families were not present.

Please see attached documentation regarding the recommendations.

**Financial Summary:**

Prepared By: \_\_\_\_\_

Department Approval: Carl J. Steinauer 

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D 

Case #	Student	School	Violation(s)	Recommendation	Additional Information
1112-17	Dejoa LaRue DOB: 2/3/96 ID#: 99674578 DOE: 9/12/05	Valley High School Grade 9	48900(a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person. 48900(g) Stolen or attempted to steal school property or private property.	Expel for the remainder of the fall semester of the 2011-2012 school year and the spring semester of the 2011-2012 school year.	<ul style="list-style-type: none"> <li>On November 15, 2011, Dejoa took an iPhone from another student while on the Valley High School campus.</li> </ul>
1112-18	Vincent Lu DOB: 3/22/97 ID#: 15010200 DOE: 7/10/02	Sheldon High School Grade 9	48900(a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person. 48900(b) Possession of a handgun. 48915(a)(2) Possession of a handgun. 48915(c)(1) Possessing, selling, or otherwise furnishing a firearm.	Expel for one calendar year from date of Board action.	<ul style="list-style-type: none"> <li>On November 7, 2011, Vincent was in possession of a Beretta 9mm handgun with a separate loaded clip found in his backpack while under the jurisdiction of Sheldon High School campus.</li> </ul>
1112-19	Dontavious Phipps DOB: 1/17/93 ID#: 99686683 DOE: 9/12/05	Laguna Creek High School Grade 12	48900(a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person. 48900(k) Willful defiance and disruption of school activities.	Expel for the remainder of the fall semester of the 2011-2012 school year and the spring semester of the 2011-2012 school year.	<ul style="list-style-type: none"> <li>On November 18, 2011, Dontavious engaged in a mutual combat fight that resulted in his continuous non compliant behavior. He continued to rage out of control and caused injuries and property damage to staff as well as disrupting the normal proceedings of the administration office.</li> </ul>
1112-20	A.J. Thor DOB: 8/18/96 ID#: 99748580 DOE: 8/15/11	Sheldon High School Grade 10	48900(b) Possession of a handgun. 48915(a)(2) Possession of a handgun. 48915(c)(1) Possessing, selling, or otherwise furnishing a firearm.	Expel for one calendar year from date of Board action.	<ul style="list-style-type: none"> <li>On November 7, 2011, A.J. was in possession of a Beretta 9mm handgun while on the Sheldon High School campus.</li> </ul>

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 9

**Board Agenda Item**

Supplement No. : \_\_\_\_\_

Meeting Date: 1/17/2012

**Subject:**

Department: Student Support and Health Services

Requests for Return from Student Expulsion

**Action Requested:**

The Board of Education is requested to approve the Readmission Committee's recommendations regarding eight (8) students who are asking permission to return to the District from expulsion.

**Discussion:**

Eight (8) students requested readmission to the District from expulsion. A readmission meeting was conducted for each of the students by one of the Coordinators.

See attached documentation regarding the meeting and recommendation.

**Financial Summary:**

Prepared By: \_\_\_\_\_

Department Approval: Carl J. Steinauer

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D.



Student	School (at date of Board expulsion)	Violation(s)	Recommendation	Additional Information
Wyatt Cassara DOB: 5/3/98 ID#: 16012900	Katherine L. Albani Middle School Grade 7	48900(a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person. 48900(a)(2) Willfully used force or violence upon the person of another, except in self-defense. 48900(k) Willful defiance and disruption of school activities. 48915(a)(1) Causing serious physical injury to another person.	Placement at Joseph Kerr Middle School as per the Educational Placement Committee.	Student completed all rehabilitation requirements.
Courtney Castle DOB: 8/21/95 ID#: 13152800	Elk Grove High School Grade 10	48900(a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person. 48900(i) Committed an obscene act or engaged in habitual profanity or vulgarity. 48900(k) Willful defiance and disruption of school activities.	Placement at Calvine High School as per the Educational Placement Committee.	Student completed all rehabilitation requirements.
Bhupinder Dol DOB: 8/24/96 ID#: 99727912	Sheldon High School Grade 9	48900(b) Possession of a knife. 48900(c) Possession of marijuana. 48900(k) Willful defiance and disruption of school activities. 48915(a)(2) Possession of a knife.	Placement at Sheldon High School as per the Educational Placement Committee.	Student completed all rehabilitation requirements.
Randy Hubbell DOB: 3/6/97 ID#: 99730208	Joseph Kerr Middle School Grade 7	48900(b) Possession of a knife. 48900(k) Willful defiance and disruption of school activities. 48915(a)(2) Possession of a knife.	Placement at Joseph Kerr Middle School as per the Educational Placement Committee.	Student completed all rehabilitation requirements.

Student	School (at date of Board expulsion)	Violation(s)	Recommendation	Additional Information
Guadalupe Reyna DOB: 11/28/97 ID#: 99732852	Edward Harris, Jr. Middle School Grade 7	48900(c) 48900(k) Possession of marijuana. Willful defiance and disruption of school activities.	Placement at Harriet Eddy Middle School as per the Educational Placement Committee.	Student completed all rehabilitation requirements.
Hector Solorio DOB: 3/11/96 ID#: 14095200	Laguna Creek High School Grade 9	48900(c) 48900(k) Possession of marijuana. Willful defiance and disruption of school activities.	Placement at Laguna Creek High School as per the Educational Placement Committee.	Student completed all rehabilitation requirements.
Anh Minh Tran DOB: 5/31/94 ID#: 99673982	Elk Grove High School Grade 10	48900(b) 48900(k) 48915(a)(2) Possession of a knife. Willful defiance and disruption of school activities. Possession of a knife.	Placement at Calvine High School as per the Educational Placement Committee.	Student completed all rehabilitation requirements.
Delvion Wright DOB: 9/10/95 ID#: 99661915	Harriet Eddy Middle School Grade 8	48900(a)(1) 48900(i) 48900(k) 48900(o) Caused, attempted to cause, or threatened to cause physical injury to another person. Committed an obscene act or engaged in habitual profanity or vulgarity. Willful defiance and disruption of school activities. Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding.	Placement at Valley High School as per the Educational Placement Committee.	Student completed all rehabilitation requirements.

**Board Agenda Item****Subject:** Charter Petition Public Hearing**Division:** Secondary Education**Action Requested:**

The Board is asked to conduct a public hearing regarding a charter petition for "The Grove Leadership Academy."

**Discussion:**

On December 8, 2011, a representative of The Grove Leadership Academy delivered a charter petition to the Elk Grove Unified School District. The petition was formally received by the Board on January 3, 2012.

To remain compliant with Education Code 47605, a public hearing must be held within 30 days of the Board's receipt of this petition. This public hearing will include a brief overview of the Charter program presented by members of The Grove Leadership Academy's founding group.

Elk Grove Unified School District personnel currently are reviewing and assessing this petition and will make a recommendation for Board action at a future date.

**Financial Summary:****Prepared By:** Christina C. Penna**Division Approval:** Christina C. Penna**Prepared By:** \_\_\_\_\_**Superintendent Approval:** Steven M. Ladd, Ed.D.

<b>Board Agenda Item</b>
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Supplement No. \_\_\_\_\_

Meeting Date January 17, 2012**Subject:** 2012-2013 Open Enrollment Recommendations**Division:** Secondary Education**Action Requested:**

The Board is asked to review, provide feedback and take action on staff recommendations regarding 2012-2013 Open Enrollment at elementary and secondary schools.

**Discussion:**

The Board is asked to receive staff recommendations regarding 2012-2013 Open Enrollment at elementary and secondary schools and approve the timeline for the Open Enrollment process.

For the 2012-2013 school year, it is recommended that no elementary school be designated as an open enrollment site.

This recommendation is based on four key factors:

- ☐ Year-Round to Traditional Conversion
- ☐ Program Improvement/Public School Choice
- ☐ Intra-District Transfers – Child Care
- ☐ Offloading Students

At the secondary level it is recommended that seven middle schools and seven high schools be designated as open enrollment sites for 2012-2013. These schools are:

Middle Schools	High Schools
• Harriet Eddy Middle School	• Cosumnes Oaks High School
• Edward Harris Jr. Middle School	• Elk Grove High School
• Samuel Jackman Middle School	• Florin High School
• Joseph Kerr Middle School	• Laguna Creek High School
• Elizabeth Pinkerton Middle School	• Monterey Trail High School
• James Rutter Middle School	• Sheldon High School
• T.R. Smedberg Middle School	• Valley High School

Staff will again recommend and ask the Board to take action to stipulate that current Elizabeth Pinkerton 8<sup>th</sup> graders on Open Enrollment be allowed to matriculate to Cosumnes Oaks High School without reapplying for Open Enrollment. In addition, the Board will be asked to consider limiting the number of students leaving any individual school should transfer requests exceed 5% of a school's total enrollment.

Site-specific data regarding Open Enrollment transfer requests will be brought before the Board for approval on February 21.

**Financial Summary:**Prepared By: Christina C. PennaDivision Approval: Christina C. Penna/Donna Cherry

Prepared By: \_\_\_\_\_

Superintendent Approval: Steven M. Ladd, Ed.D.



Elk Grove Unified School District  
AB 1114 - Parental Choice

## 2012-2013 Intra District Open Enrollment

Board of Education Meeting  
January 17, 2012  
Presented by:

Donna Cherry  
Associate Superintendent  
PreK-6 Education

Christina C. Penna  
Associate Superintendent  
Secondary Education

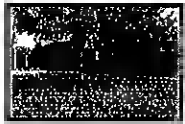


## School Identification Process

- Under Board Policy 5116.1, the Board of Education annually identifies schools available for Open Enrollment Intra-district Transfers.
- Assembly Bill 1114 allows the Board to limit Open Enrollment to schools that have space available based on future student enrollment projections.



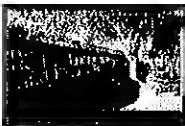
## Open Enrollment: Elementary Considerations



- Program Improvement/Public School Choice



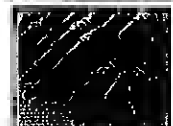
- Intra-District Transfers/Child Care



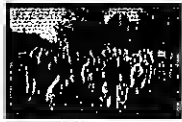
- Offloading Students



## Open Enrollment: Elementary Recommendation



For the 2012-2013 school year, it is recommended that no elementary school be designated as an open enrollment site.



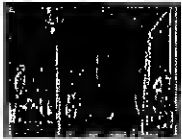
## Open Enrollment: Secondary Considerations



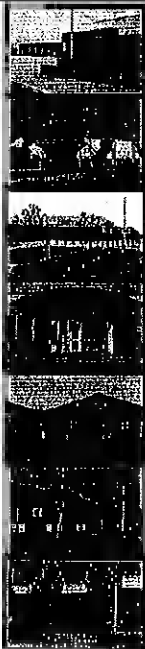
- Projected Enrollment



- Capacity for increased enrollment for multiple years



- 7 middle schools and 7 high schools meet criteria



## Open Enrollment: Secondary Recommendation

Based on enrollment projections and school capacities, the following middle schools are recommended for Open Enrollment for the 2012-2013 school year:

- Harriet Eddy Middle School
- Edward Harris, Jr., Middle School
- Samuel Jackman Middle School
- Joseph Kerr Middle School
- Elizabeth Pinkerton Middle School
- James Rutter Middle School
- T.R. Smedberg Middle School

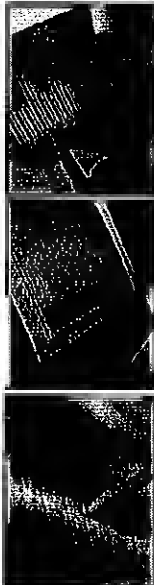




## Open Enrollment: Secondary Recommendation

Based on enrollment projections and school capacities, the following high schools are recommended for Open Enrollment for the 2012-2013 school year:

- Cosumnes Oaks High School
- Elk Grove High School
- Florin High School
- Laguna Creek High School
- Monterey Trail High School
- Sheldon High School
- Valley High School

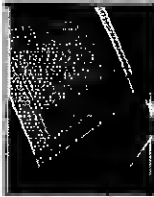


Elk Grove Unified School District

## 2012-2013 Open Enrollment Capacity/Availability Projections

School	Capacity	DRAFT 2012-13 Projected Enrollment*	Projected Excess Capacity
Albani	1,421	1,397	24
Eddy	1,436	1,004	432
Harris	1,453	1,187	268
Jackman	1,404	998	408
Johnson	1,485	1,418	87
Kerr	1,500	842	858
Pinkerton	1,421	749	872
Rutter	1,389	938	451
Smedberg	1,421	1,055	366





Elk Grove Unified School District  
2012-2013 Open Enrollment  
Capacity/Availability Projections

School	Capacity	DRAFT 2012-13 Projected Enrollment*	Projected Excess Capacity
Cosumnes Oaks	2,864	1,516	1,346
Elk Grove	2,612	1,715	1,097
Florin	2,620	1,563	1,057
Franklin	2,716	2,954	-236
Laguna Creek	2,650	1,797	653
Monterey Trail	2,460	2,154	306
Pleasant Grove	2,566	2,540	48
Sheldon	3,366	2,393	993
Valley	2,566	1,554	1,034



## 7-12 Rationale

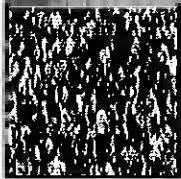
- Balance enrollment among schools
- Enhance school choice for parents and students
- Provide more equitable access to schools' academies and specialized programs



## Secondary Open Enrollment Transfer Process

It is recommended that the following enrollment-impacted schools be exempt from the open enrollment process:

Katherine Albani Middle School  
Toby Johnson Middle School  
Franklin High School  
Pleasant Grove High School



It is projected that the residing population and anticipated future growth at each school will meet or exceed enrollment capacity



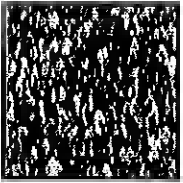
## 2011-2012 Open Enrollment Results Summary

- The district received 1,376 requests for Open Enrollment
- With the exception of Harriet Eddy Middle School, Samuel Jackman Middle School, and James Rutter Middle School, the net impact of Open Enrollment requests on student enrollment was less than 5%

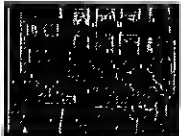


## Secondary Open Enrollment Recommended Cap

In order to maintain stable enrollments at each of our schools, we will again seek the Board's approval in establishing that no more than 5% of a school's students be allowed to open enroll at another school.



## Secondary Open Enrollment Recommendation: Elizabeth Pinkerton Middle School/Cosumnes Oaks High School



- In completing our analysis of enrollment projections for 2012-2013 at Cosumnes Oaks High School, we are prepared to allow current 8<sup>th</sup> grade Open Enrollment students at Elizabeth Pinkerton Middle School (203) to attend Cosumnes Oaks High School without reapplying for Open Enrollment.
- This recommendation is for this year's students only; new analyses will be completed each year.

## Open Enrollment Request

- In order to expedite the Open Enrollment process to support students' course selection and the district's staffing timelines, we are asking to begin the application process January 19, 2012.
- Data reflecting actual Open Enrollment requests will be presented to the Board on February 21 to assist in decision-making around the proposed 5% transfer limit.
- The Board will be asked to take action to approve Open Enrollment transfers on February 21, 2012.

## 2012-2013 Suggested Open Enrollment Timeline

Dates	Task
January 17, 2012	➤ Parental Choice/Open Enrollment Recommendations and Timeline presented to the Board for information and action
January 19, 2012	➤ Information about Open Enrollment timeline and procedures placed in local newspapers – the <u>Elk Grove Citizen</u> and the <u>Sacramento Bee</u> , on the EGUSD website, and School Loop. Calls to families will be made through Autodialer
<b>January 19, 2012</b>	<b>Open Enrollment Application Period Begins</b>
January 23, 2012	➤ Parent meeting to describe Open Enrollment procedures to be held at <b>Elk Grove High School in the Multipurpose Room from 6:30 to 8:00 p.m.</b>
February 1, 2012	➤ Parent meeting to describe Open Enrollment procedures to be held at <b>Monterey Trail High School in the Multipurpose Room from 6:30 to 8:00 p.m.</b>
<b>February 9, 2012</b>	➤ <b>Application Deadline</b>

## 2012-2013 Suggested Open Enrollment Timeline

February 21, 2012	<ul style="list-style-type: none"> <li>➤ Board takes action on open enrollment numbers for each school</li> </ul>
February 28, 2012	<ul style="list-style-type: none"> <li>➤ Lottery conducted, if necessary – Cosumnes Oaks High School, MP Room</li> </ul>
March 5, 2012	<ul style="list-style-type: none"> <li>➤ List of incoming students sent to requested schools</li> <li>➤ List of student transfers sent to home schools</li> </ul>
Week of March 12, 2012	<ul style="list-style-type: none"> <li>➤ Parents notified of acceptance, (or placement on waiting list if needed) and asked to submit Open Enrollment agreement to requested school</li> </ul>
March 22, 2012	<ul style="list-style-type: none"> <li>➤ <b>Deadline for parents to submit Open Enrollment Agreement Form to requested school</b></li> </ul>
March 26, 2012	<ul style="list-style-type: none"> <li>➤ Any remaining spaces allocated to students on waiting lists</li> <li>➤ Lists of incoming/outgoing students sent to high schools</li> </ul>

Agenda Item No. 12

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date January 17, 2012**Subject:**Department: Curriculum/Professional Learning**African-American History Month Resolution****Action Requested:**

The Board of Education is asked to approve the resolution designating February 2012 as African-American History Month.

**Discussion:**

This resolution celebrates efforts and achievements made by African-American individuals which have benefited all mankind.

The month of February has been designated African-American History Month by the California Department of Education. This observance permits the society at large, and the schools in particular, to celebrate the achievements of African-Americans and also to re-examine society's role in preserving the Civil Rights of all of its citizens. Although the study of the contributions and the literature about and authored by African-Americans is part of the curriculum throughout the year, this designation in February adds special emphasis.

Elk Grove Schools have many special events during African-American History Month in addition to activities and classwork that occur throughout the year in accordance with sites' and departments' student unity and diversity goals. At the elementary level, the African-American history activities are integrated into classroom discussions, art projects, social studies, and language arts. Some examples include the primary literature pieces of *Drinking Gourd*, *Wagon Wheels*, and folktales. All elementary schools include the study of famous African-Americans. At the secondary level, the specific pieces of African-American literature include *Black Boy*, *I Know Why the Caged Bird Sings*, *Native Son*, *Raisin in the Sun*, and *Kaffir Boy*. History/social science teachers teach students to view historical and contemporary events from diverse, ethnic perspectives and to clarify their ethnic identities.

**Financial Summary:**Prepared By: Anne Zeman, Ed.D.

Division Approval: \_\_\_\_\_

Mark Cerutti

Prepared By: \_\_\_\_\_

Superintendent's Approval: \_\_\_\_\_

Steven M. Ladd, Ed.D.

ELK GROVE UNIFIED SCHOOL DISTRICT  
ELK GROVE, CALIFORNIA

RESOLUTION NO. 28, 2011-2012

**AFFIRMATION OF FEBRUARY AS AFRICAN-AMERICAN HISTORY MONTH**

**WHEREAS**, African-American History Month permits society and schools to celebrate the achievements of African-Americans; and

**WHEREAS**, the Elk Grove Unified School District recognizes that each student needs an opportunity to understand the common humanity underlying all people; to develop pride in his or her own identity and heritage; and to understand, respect, and accept the identity and heritage of others;

**WHEREAS**, this observance permits society to re-examine its role in preserving the Civil Rights of all citizens; and

**WHEREAS**, corresponding school activities held during this month encourage students to continue to strive for the best education as a means to fulfill their potential; and

**WHEREAS**, achievements of African-Americans have benefited all mankind; and

**WHEREAS**, the *History-Social Science Framework for California Public Schools, Kindergarten Through Grade Twelve*, states that the history curriculum of community, state, region, nation, and world must reflect the experiences of men and women and of different racial, religious, and ethnic groups and must be integrated at every level;

**THEREFORE, BE IT RESOLVED** by the Governing Board of the Elk Grove Unified School District that February be designated African-American History Month.

---

Steven M. Ladd, Ed.D.  
Superintendent and Secretary to the  
Board of Education

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 13

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: January 17, 2012

**Subject:**

**Division:** Secondary Education

**Career Technical Education Month Resolution**

**Action Requested:**

**The Board of Education is asked to approve a resolution designating February 2012 as Career Technical Education Month.**

**Discussion:**

The month of February has been designated as Career Technical Education Month. This observance allows us to celebrate the contribution of Career Technical Education (CTE) as a vehicle to provide our students with high quality school-to-career job placement experiences, as well as academically rigorous curriculum to prepare them for both college and workplace success.

The Elk Grove Unified School District offers its students a broad spectrum of CTE opportunities, beginning with middle school exploratory programs that lead to high school introductory, intermediate, and advanced courses, many offered through our Career Academies. Students also receive CTE training through the district's Regional Occupation Programs (ROP).

Elk Grove Unified School District's CTE programs are considered exemplary throughout the region and state. This resolution affirms the work of district staff in continuing to provide students with educational and workplace opportunities beyond those found in traditional instructional models.

**Financial Summary:**

N/A

**Prepared By:** Kathy Hamilton

**Division Approval:** Christina Penna

**Prepared By:** \_\_\_\_\_

**Superintendent Approval:** Steven M. Ladd, Ed.D., Superintendent



ELK GROVE UNIFIED SCHOOL DISTRICT  
ELK GROVE, CALIFORNIA

RESOLUTION NO. 29, 2011-2012

**AFFIRMATION OF FEBRUARY AS CAREER TECHNICAL EDUCATION MONTH**

**WHEREAS**, February 2012, has been designated Career and Technical Education Month by the Association for Career and Technical Education; and

**WHEREAS**: profound economic and technological changes in our society are rapidly reflected in the structure and nature of work, thereby placing new and additional responsibilities on our educational system; and

**WHEREAS**: career and technical education provides Americans with a school-to-careers connection and is the backbone of a strong, well-educated workforce, which fosters productivity in business and industry and contributes to America's leadership in the international marketplace; and

**WHEREAS**: career and technical education, and the Elk Grove Unified School District Regional Occupational Program in particular, gives high school students experience in practical, meaningful applications of basic skills such as reading, writing and mathematics, thus improving the quality of their education, motivating potential dropouts and giving all students leadership opportunities in their fields and in their communities; and

**WHEREAS**: career and technical education offers individuals life long opportunities to learn new skills, which provide them with career choices and potential satisfaction; and

**WHEREAS**: the ever-increasing cooperative efforts of career and technical educators, business and industry stimulate the growth and vitality of our local economy and that of the entire nation by preparing graduates for career fields forecast to experience the largest and fastest growth in the next decade;

**NOW THEREFORE**, the Elk Grove Unified School District Board of Education does hereby proclaim February 2012 in the Elk Grove Unified School District as:

**Career and Technical Education Month**

and urges all citizens to become familiar with the services and benefits offered by the Regional Occupational Program in this community and to support and participate in these programs to enhance their individual work skills and productivity.

\_\_\_\_\_  
STEVEN M. LADD, Ed.D., SUPERINTENDENT  
AND SECRETARY to the  
GOVERNING BOARD of the ELK GROVE UNIFIED  
SCHOOL DISTRICT

Agenda Item No: 14**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date 1-17-12**Subject:** Approval of Minutes**Department:** Board of Education**Action Requested:** Approve minutes of the regular board meeting held January 3, 2012.**Discussion:****Financial Summary:****Prepared By:** Arlene Hein **Department Approval:** \_\_\_\_\_**Prepared By:** \_\_\_\_\_ **Superintendent Approval:** Steven M. Ladd, Ed.D. 

Agenda Item No. \_\_\_\_\_

Supplement No. \_\_\_\_\_

Meeting Date January 17, 2012**Board Agenda Item****Subject:** Personnel Actions**Division:** Human Resources**Action Requested:**

Recommend the Board of Education approve the personnel actions as attached.

**Discussion:****CERTIFICATED:**

## APPROVE:

1. New Hire(s) [3]
2. Leave(s) of Absence
3. Promotion(s)
4. Rehire(s)
5. Returning from Leave(s) of Absence

**CLASSIFIED:**

## APPROVE:

1. Leave(s) of Absence
2. Placement on the Reemployment List
3. Promotion (s)
4. Resignation(s)
5. Returning from Reemployment List(s)

**Financial Summary:**Prepared by: Brandon Krueger, Ed.D *BK*Departmental Approval: Glen De Graw *GD*Prepared by: Evelyn Laluan *EL*Superintendent Approval: Steven M. Ladd, Ed.D *SL*

**New Hire(s):**

Cross, Danielle                      Science Teacher, Toby Johnson Middle School  
Revised effective January 5, 2012

Nolan, Pamela                      Program Specialist, Student Services  
Effective December 8, 2011

Padilla, Deisy                      Counselor, Valley High School  
Effective December 6, 2011

**Leave(s) of Absence:**

Coates, Ashley                      Child Rearing Leave  
Mathematics Teacher, Pleasant Grove High School  
Effective January 3, 2012 through February 24, 2012

DelConte, Elizabeth                      Revised Child Rearing Leave  
Integrated Science Teacher, Toby Johnson Middle School  
Effective January 5, 2012 through May 24, 2012

Haynes, Mattea                      Revised Pregnancy Disability Leave  
Kindergarten Teacher, Arnold Adreani Elementary School  
Effective September 27, 2011 through December 17, 2011

Henderson, LaNiecea                      Long Term Leave  
Vice Principal, Toby Johnson Middle School  
Effective November 1, 2011 through February 1, 2012

**Promotion(s):**

Barrad, Margaret                      Program Specialist, Learning Support Services  
Effective January 3, 2012

Winn, Erica                      Program Specialist, Student Services  
Effective December 2, 2011

**Returning from Leave(s) of Absence:**

Jacobson, Matthew                      Counselor, Samuel Jackman Middle School  
Effective December 12, 2011

Safranski, Karen                      French Teacher, Pleasant Grove High School  
Effective December 17, 2011

Standring, Diane                      Sixth Grade Teacher, Florence Markofer Elementary School  
Effective December 17, 2011

**Leave(s) of Absence:**

Collins, Sarah      Pregnancy Disability Leave  
Paraeducator-Special Education, Inclusive Education, Severely Disabled  
Arlene Hein Elementary School  
Effective October 31, 2011 through approximately six weeks after the birth of the child

**Placement on Reemployment List:**

Brannon, Gina      Campus Supervisor, Pleasant Grove High School  
Employee has exhausted all leaves and is medically unable to return to work  
Effective January 4, 2012

Mays, Barbara      Bus Driver, Transportation  
Employee has exhausted all leaves and is medically unable to return to work  
Effective December 10, 2011

Mc Donald, Herbert      Campus Supervisor, Rio Cazadero High School  
Employee has exhausted all leaves and is medically unable to return to work  
Effective January 14, 2012

**Promotion(s):**

Avalos, Ludivina      From Administrative Assistant III  
8 hours/12 months/22-170-8, Superintendent's Office  
  
To Senior Administrative Assistant  
8 hours/12 months/22-195-7, Finance & School Support  
Effective January 3, 2012

Edwards, Barbara      From Paraeducator-General  
3 hours/10 months/23-301-6, Cosumnes River Elementary School  
  
To Paraeducator-Special Education, Inclusive Education, Severely Disabled  
6 hours/school year/23-351-4, Cosumnes River Elementary School  
Effective October 18, 2011

Horning, Leslee      From Accounting Technician I  
8 hours/12 months/21-451-6, Fiscal Services  
  
To Administrative Assistant III  
8 hours/12 months/22-170-5, Fiscal Services  
Effective November 18, 2011

**Promotion(s) (continued):**

Maltese, Ninetta	From Lead Food & Nutrition Services-Elementary 7 hours/school year/21-344-6, Florence Markofer Elementary School  To Cook/Catering Lead 8 hours/school year/21-454-6, Food & Nutrition Services Effective November 2, 2011
Silva, Mary	From Food & Nutrition Services Assistant I 3.5 hours/school year/21-301-3, Franklin Elementary School  To Lead Food & Nutrition Services-Elementary 4 hours/school year/21-341-3, Florence Markofer Elementary School Effective November 28, 2011
Steffan, Denise	From Budget Technician II 8 hours/12 months/27-170-8, Fiscal Services  To Budget Analyst 8 hours/12 months/22-260-2, Fiscal Services Effective November 17, 2011

**Resignation(s):**

Arrol, Laura	School Office Technician, Katherine Albani Middle School Effective January 3, 2012
Maynard, Silvigandhi	Staff Services Technician, Adult & Community Education Effective December 1, 2011

**Returning from Reemployment List:**

Cordero, Nory	Regional Team Program Technician 8 hours/12 months/21-521-1 Prairie Elementary School Effective October 28, 2011
Covey, Jason	Campus Supervisor 8 hours/school year/21-311-6 Florin High School Effective October 26, 2011
Harris, Heidi	School Office Assistant I 8 hours/modified traditional-10 months/21-361-2 John Ehrhardt Elementary School Effective October 25, 2011
Huffman, Terri	Paraeducator-Special Education, Non-Severely Disabled 6 hours/school year/23-321-6 Elk Grove High School Effective November 29, 2011

**Returning from Reemployment List (continued):**

Mayberry, Michelle	Teaching Associate-General 6 hours/modified traditional-10 months/23-376-6 Herman Leimbach Elementary School Effective November 14, 2011
Thomas, Jannie	Paraeducator-General 6 hours/modified traditional-10 months/23-306-6 Foster Youth Effective October 24, 2011
Trumbly, Rebecca	Paraeducator-General 5 hours/10 months/23-301-5 Adult & Community Education Effective December 5, 2011
Wynhoff, June	Student Store Technician 3.5 hours/school year/21-371-5 Laguna Creek High School Effective September 30, 2011

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date January 17, 2012**Subject:** Personnel Actions**Division:** Human Resources**Action Requested:**

Recommend the Board of Education approve the personnel actions as attached.

**Discussion:****CERTIFICATED:**

## APPROVE:

1. New Hire(s) [2]
2. Leave(s) of Absence
3. Promotion(s)
4. Rehire(s)
5. Returning from Leave(s) of Absence

**CLASSIFIED:**

## APPROVE:

1. New Hire(s) [1]
2. Leave(s) of Absence
3. Placement on the Reemployment List
4. Promotion (s)
5. Resignation(s)
6. Returning from Leave(s)

**Financial Summary:**Prepared by: Brandon Krueger, Ed.D *BK*Departmental Approval: Glen De Graw *GD*Prepared by: Evelyn Laluan *EL*Superintendent Approval: Steven M. Ladd, Ed.D *smf*



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Effective December 2, 2011

**Returning from Leave(s) of Absence:**

Jacobson, Matthew                      Counselor, Samuel Jackman Middle School  
Effective December 12, 2011

Safranski, Karen                      French Teacher, Pleasant Grove High School  
Effective December 17, 2011

Standring, Diane                      Sixth Grade Teacher, Florence Markofer Elementary School  
Effective December 17, 2011

**New Hire(s):**

Porter, Alfred  
Campus Supervisor  
Elk Grove High School  
5 hours/school year/21-311-5  
Effective December 12, 2011

**Leave(s) of Absence:**

Collins, Sarah  
Pregnancy Disability Leave  
Paraeducator-Special Education, Inclusive Education, Severely Disabled  
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Effective November 18, 2011

**Promotion(s) (continued):**

Maltese, Ninetta	From Lead Food & Nutrition Services-Elementary 7 hours/school year/2I-344-6, Florence Markofer Elementary School  To Cook/Catering Lead 8 hours/school year/2I-454-6, Food & Nutrition Services Effective November 2, 2011
Silva, Mary	From Food & Nutrition Services Assistant I 3.5 hours/school year/2I-30I-3, Franklin Elementary School  To Lead Food & Nutrition Services-Elementary 4 hours/school year/2I-34I-3, Florence Markofer Elementary School Effective November 28, 2011
Steffan, Denise	From Budget Technician II 8 hours/12 months/27-170-8, Fiscal Services  To Budget Analyst 8 hours/12 months/22-260-2, Fiscal Services Effective November 17, 2011

**Resignation(s):**

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Harris, Heidi	School Office Assistant I 8 hours/modified traditional-10 months/2I-36I-2 John Ehrhardt Elementary School Effective October 25, 2011
Huffman, Terri	Paraeducator-Special Education, Non-Severely Disabled 6 hours/school year/23-321-6 Elk Grove High School Effective November 29, 2011

**Returning from Reemployment List (continued):**

Mayberry, Michelle	Teaching Associate-General 6 hours/modified traditional-10 months/23-376-6 Herman Leimbach Elementary School Effective November 14, 2011
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Wynhoff, June	Student Store Technician 3.5 hours/school year/21-371-5 Laguna Creek High School Effective September 30, 2011

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date January 17, 2012

**Subject:****APPROVAL OF PURCHASE ORDER HISTORY.**

Department: Finance &amp; School Support

**Action Requested:**

The Board of Education is asked to approve purchase orders for the weeks of December 5, 2011 through December 16, 2011.

**Discussion:**

The Purchase Order History and Cost Modifications for the month of December 5, 2011 through December 16, 2011 are listed below. The purchase orders are on file in the Purchasing Department if you wish to review them.

<u>Fund</u>	<u>Purchase Orders Issued</u>		<u>Purchase Order Modification Costs</u>
01	230	( 18 Modifications)	514,386.70
11	6	( 2 Modifications)	1,857.00
12	2	( 0 Modifications)	
13	2	( 0 Modifications)	
14	2	( 0 Modifications)	
35	4	( 1 Modifications)	12,000.00
49	3	( 0 Modifications)	
		<b>Total Encumbrances</b>	<b>528,243.70</b>

**Financial Summary:****Total Encumbrances**

<u>Fund</u>	<u>Purchase Orders Issued</u>	
01	230	420,024.70
11	6	44,670.14
12	2	163.13
13	2	37,000.00
14	2	30,400.00
35	4	23,726.23
49	3	32,449.58
		(Sub total) 588,433.78
		<b>Grand Total: 1,116,677.48</b>

Prepared By: \_\_\_\_\_

Division Approval: Rich Fagan Prepared By: Dennis Brown Superintendent Approval: Steven M. Ladd Ed.D. 

ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item

No:

17

Board Agenda Item

Supplement No.

Meeting Date:

01/17/2012

Subject:

Department:

Fiscal Services

Warrant Register No. 6

All Funds: December 1, 2011 – December 31, 2011

Action Requested:

Approve Warrant Register No. 6 – Warrant Numbers 924375-925237, 259306-260523.

Discussion:

Education Code 42632 requires that all payments from the funds of a school district shall be made by written order of the governing board of the district.

It is also required that district orders (warrants) must be numbered and include the following per Education Code 42634:

- The particular fund or funds of the district against which it is drawn,
- The amount of payment to be made,
- An itemized bill showing separate items and the price of each item, (This information is retained in Fiscal Services)
- The rate of salary and the period of service of any employee of the district for whom an order is issued for payment of salary or wages. (This information is retained in the Payroll Office)

The Board is asked to approve Warrant Register No.6 – Warrant Numbers 924375-925237, 259306-260523.

See attached report for Warrant Register No. 6 expenditures.

Financial Summary:

Total expenditures for all funds from December 1, 2011 through December 31, 2011, are \$14,427,653.10

Prepared By:

Shelley Clark

*Shelley Clark*

Division Approval:

Rich Fagan

*Rich Fagan*

Prepared By:

Carrie Hargis

*Carrie Hargis*

Superintendent Approval:

Steven M. Ladd, Ed.D.

*Steven M. Ladd*

## WARRANT REGISTER NO.

**REPORTING PERIOD:**[illegible]

**PAYROLL WARRANTS FUND 1**

DATE	WARRANT NUMBERS	AMOUNT	1000	2000	3000	4000	5000	6000	7000	8000	9000
12/9/11	259306-260181	2181507.22	1273071.21	908302.01	134.00						
12/16/11	260182-260341	237583.46		237583.46							
12/15/11	260342-260494	67016.15	41934.55	23490.60							1591.00
12/16/11	260495-260523	-1079.90	-3118.39	-834.67							2873.16
TOTALS		2485026.93	1311887.37	1168541.40	134.00	0.00	0.00	0.00	0.00	0.00	4464.16
(CANCELS)		-1185.37				-239.82	-710.55			-235.00	
GRAND TOTAL		12824148.98	1311887.37	1168541.40	731230.91	442078.67	2680149.68	26052.08	4709.00	286.22	6459213.65





12/1/11-12/31/11

## ACCOUNTS PAYABLE WARRANTS

[illegible]

PAYROLL WARRANTS FUND 11

DATE	WARRANT NUMBERS	AMOUNT	1000	2000	3000	4000	5000	6000	7000	8000	9000
12/9/11	259306-260181	87088.17	70174.20	16913.97							
12/15/11	260342-260494	1348.69		1348.69							
TOTALS		88436.86	70174.20	18262.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(CANCELS)											
GRAND TOTAL		154531.92	70174.20	18262.66	0.00	9876.21	55803.50	0.00	0.00	186.00	229.35





**ACCOUNTS PAYABLE WARRANTS**

[illegible]

**PAYROLL WARRANTS FUND 25**

DATE	WARRANT NUMBERS	AMOUNT	1000	2000	3000	4000	5000	6000	7000	8000	9000
TOTALS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(CANCELS)											
GRAND TOTAL		15998.30	0.00	0.00	0.00	0.00	15998.30	0.00	0.00	0.00	0.00













## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date January 17, 2012

Subject:

DISPOSAL OF OBSOLETE/SURPLUS PROPERTY.

Department: Finance &amp; School Support

Action Requested:

The Board of Education is asked to authorize the disposal of Obsolete/Surplus Property.

Discussion:

Pursuant to Section 39510 of the Education Code, the Board of Education is asked to authorize Dennis Brown, Director of Purchasing & Warehouse to surplus and/or dispose of these items.


All computers have been deemed uneconomical to repair by the Technology Services Department. Per Technology Services, all sensitive data and/or licenses have been removed from hard drives prior to being picked up from the department/site.

Records of these items are in the Purchasing & Warehouse Department should you need to review them.

Financial Summary:

No source of income to the District.

Prepared By: \_\_\_\_\_

Division Approval: Rich Fagan Prepared By: Dennis Brown Superintendent Approval: Steven M. Ladd Ed.D. 

**Board Agenda Item**

Supplement No. \_\_\_\_\_

Meeting Date January 17, 2012**Subject:****DISPOSAL OF OBSOLETE/SURPLUS PROPERTY.**Department: Finance & School Support**Action Requested:**

The Board of Education is asked to authorize the disposal of Obsolete/Surplus Property.

**Discussion:**

Pursuant to Section 39510 of the Education Code, the Board of Education is asked to authorize Dennis Brown, Director of Purchasing & Warehouse to surplus and/or dispose of these items.

Records of these items are in the Purchasing & Warehouse Department should you need to review them.

**Financial Summary:**

No source of Income to the District.

Prepared By: \_\_\_\_\_

Division Approval: Rich Fagan *RF*Prepared By: Dennis Brown *DB*Superintendent Approval: Steven M. Ladd Ed.D. *SL*

**Board Agenda Item**Subject:Department: Fiscal Services**ESTABLISH SCHOOL CHECKING ACCOUNT –C.W. DILLARD ELEMENTARY**Action Requested:

The Board is asked to authorize the establishment of a bank account for C.W. Dillard Elementary School with El Dorado Savings Bank.

Discussion:

Education code §38938 requires Board approval for all checking accounts.

The account will be named C.W. Dillard Elementary School. Two signers are required. The persons authorized to sign are:

1. Sandra Wiest, Principal
2. Robin Sparks, School Secretary
3. Julie Underwood, Office Assistant

They will operate this account as an unorganized student body account.

The school currently holds an account at PremierWest Bank but will be closing the account and opening another to take advantage of earned interest.

Prepared By: Shelley Clark

Division Approval:

Rich FaganPrepared By: Carrie HargisSuperintendent Approval: Steven M. Ladd, Ed.D.

# ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 20  
Supplement No. \_\_\_\_\_  
Meeting Date: January 17, 2012

## Board Agenda Item

**Subject:**

**Department:** Finance and School Support

CHANGE TO DENTAL CLAIMS PROCESSING FEE RATE

**Action Requested:**

The Board is requested to approve an increase to the rate paid to Keenan and Associates Dental Coalition for processing of dental claims for our self insured dental program (Fund 67) for the 2011-12 school year.

**Discussion:**

Keenan and Associates Dental Coalition has provided high quality dental claim processing services for the district since the district began its self insurance of the dental program in 2003. During the last eight years the rates have not changed. Keenan is proposing a rate change for the 2011-12 school year from 6.39% of the value of claims paid to 6.40% or .01% (.0001), which equates to approximately \$1,025 annually and will be charged to the district's Self Insurance Fund (Fund 67).

**Financial Summary:**

Costs are approximately \$1,025 and will be charged to Fund 67 and will be added to 2011-12 Budget.

Prepared By: Rich Fagan

Division Approval:

Rich Fagan

Prepared By: \_\_\_\_\_

Superintendent Approval:

Steven M. Ladd, Ed.D.

**Board Agenda Item****Subject:**Department: Human Resources**WILLIAMS ACT QUARTERLY REPORT NOTIFICATION****Action Requested:**

The Board is asked to receive a report on the Williams Act Quarterly Report Uniform Complaint Process for the period of October 1, 2011 through December 31, 2011.

**Discussion:**

Pursuant to the legislation embodied in Education Code section 35186(d), specifically as it relates to the Williams Case legislation, each school district is required by law to report to the County Superintendent of Schools, on a quarterly basis, summarized data on the nature and resolution of all Williams-type complaints filed with the district. Williams-type complaints relate to the sufficiency of textbooks, emergency school facility issues, and the vacancy or misassignment of teachers.

The summary reports are required to be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district and both the complaint and written responses are public records available to the public. A copy of the electronically submitted report is attached.

During the period of October 1, 2011 through December 31, 2012, there were no complaints filed.

**Financial Summary:**Prepared By: \_\_\_\_\_ Division Approval: \_\_\_\_\_ Glen De Graw *GD*Prepared By: \_\_\_\_\_ Superintendent Approval: \_\_\_\_\_ Steven M. Ladd, Ed.D. *SL*

## Jeannie Mehas in Human Resources

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**From:** Glen De Graw in Human Resources  
**Sent:** Friday, December 16, 2011 8:26 AM  
**To:** Jeannie Mehas in Human Resources; Lenore Gaviola in Human Resources  
**Subject:** FW: Williams UCP Report Submission

-----Original Message-----

**From:** [support@scoe.net](mailto:support@scoe.net) [<mailto:support@scoe.net>]  
**Sent:** Friday, December 16, 2011 8:26 AM  
**To:** Glen De Graw in Human Resources  
**Subject:** Williams UCP Report Submission

\*\*\* COPY OF YOUR SUBMISSION \*\*\*

The following Williams UCP Quarterly Report information has been submitted. The form was submitted on 12/16/11. Questions about this report should be directed to Sherri McFall: (916) 228-2409 or [smcfall@scoe.net](mailto:smcfall@scoe.net).

----- NAME: Glen De Graw

TITLE: Associate Superintendent  
PHONE: (916) 686-7793  
EMAIL: [gdegrow@egusd.net](mailto:gdegrow@egusd.net)  
DISTRICT: Elk Grove Unified School District  
YEAR: 2011  
QUARTER: Quarter 2 (October-December)  
PRESENTED\_TO\_DISTRICT: Yes  
TEXTBOOKS\_NUM\_COMPLAINTS: 0  
TEXTBOOKS\_NUM\_RESOLVED: 0  
TEXTBOOKS\_NUM\_UNRESOLVED: 0  
FACILITIES\_NUM\_COMPLAINTS: 0  
FACILITIES\_NUM\_RESOLVED: 0  
FACILITIES\_NUM\_UNRESOLVED: 0  
TEACHERS\_NUM\_COMPLAINTS: 0  
TEACHERS\_NUM\_RESOLVED: 0  
TEACHERS\_NUM\_UNRESOLVED: 0  
CAHSEE\_NUM\_COMPLAINTS: 0  
CAHSEE\_NUM\_RESOLVED: 0  
CAHSEE\_NUM\_UNRESOLVED: 0

Sender: 207.166.54.86 Mozilla/4.0 (compatible; MSIE 8.0; Windows NT 6.0; Trident/4.0; SLCC1; .NET CLR 2.0.50727; .NET CLR 3.5.30729; .NET CLR 3.0.30618; .NET4.0C; .NET4.0E)

## ELK GROVE UNIFIED SCHOOL DISTRICT

Agenda Item No: 22

## Board Agenda Item

Supplement No. \_\_\_\_\_

Meeting Date: January 17, 2012**Subject:** Out-of-State Field Trips**Division:** Secondary Education**Action Requested:**

The Board of Education is asked to approve the Out-of-State and Out-of-Country Field Trips listed below.

**Discussion:**

As part of its consent agenda, the Board is asked to approve the following out-of-state and out-of-country field trips.

<u>School</u>	<u>Field Trip Destination</u>	<u>Field Trip Purpose</u>	<u>Dates of Trips</u>
Franklin HS	Ashland, OR	Oregon Shakespeare Festival	March 28-31, 2012
Monterey Trail HS	Ashland, OR	Oregon Shakespeare Festival	March 31 – April 2, 2012
Franklin HS	Vienna, Austria	Critical Issues Forum	April 27 – May 4, 2012

**Financial Summary:**

N/A

**Prepared By:** Libby Sidhu**Division Approval:** Christina C. Penna**Prepared By:** \_\_\_\_\_ **Superintendent Approval:** Steven M. Ladd, Ed.D.



**Board Agenda Item****Subject:**Division: **Facilities and Planning**

**2011 Portable Classrooms at Various Sites  
Amendment #3 to Lease Leaseback (LLB) Contract with Bobo Construction, Inc.**

**Action Requested:**

The Board of Education is asked to (1) approve an amendment to the Lease-Leaseback (LLB) contract with Bobo Construction, Inc., and (2) authorize a district representative to sign the approved amendment.

**Discussion:**

To date the Board of Education has authorized a LLB contract and two (2) necessary amendments associated with the purchase and placement of multiple new portable classrooms throughout the district. The purpose of the project was to better accommodate students and staff relative to the classroom modifications project increasing the size of classrooms that were less than 700 sq. ft., combined with the transition of some schools off of the Multi-Track Year-Round calendar and the uncertainties of K-6 class sizes for the 2011/2012 school year. These additional portables have ultimately allowed the District to successfully meet its classroom needs with the now established K-6 class sizes for the 2011/2012 school year.

Amendment #3 provides for the removal of unsuitable soils, replacement with aggregate base, additional irrigation and landscape mulch to complete the additional classrooms at Elk Grove Elementary School.

The Administration has negotiated a price of \$13,954.00 for this necessary additional work, bringing the revised Guaranteed Maximum Price to \$1,765,324.00.

**Financial Summary:**

Funded with Capital Facility Funds.

Prepared By: Brad Parsons

Division Approval:

Robert Pierce

Prepared By: Lee Leavelle

Superintendent Approval:

Steven M. Ladd, Ed.D.

**Board Agenda Item****Subject:**Division: **Facilities and Planning****2011 Portable Classrooms at Various Sites  
Acceptance and Notice of Completion****Action Requested:**

The Board of Education is asked to (1) accept the construction of 2011 Portable Classrooms at Various Sites, and (2) authorize the filing of the Notice of Completion.



**Discussion:**

On June 7, 2011, the Board of Education ratified the Lease-Leaseback contract to Bobo Construction, Inc., for the 2011 Portable Classrooms at Various Sites project. The work has been completed and is recommended for acceptance by the Architect.

The Administration will file the Notice of Completion with the County Recorder within the statutory ten-day period.

**Financial Summary:**

Not applicable.

Prepared By: Brad Parsons  Division Approval: Robert Pierce Prepared By: Lee Leavelle  Superintendent Approval: Steven M. Ladd, Ed.D. 